

ClassMarker

Import "Matching" Questions with CSV

This guide will take you through the correct format to use for importing Matching Questions on ClassMarker.com

- Maximum 50 Questions per import file
- When uploading your import file, Questions are displayed for accuracy checking before saving to your account
- Import files *must* be saved as **.CSV** Comma Separate Format, with **UFT-8** Character Encoding (See below)

Let's Get Started

1. Download a sample CSV file from:

<https://www.classmarker.com/docs/importquestions/classmarker-matching-question-type-template.csv>

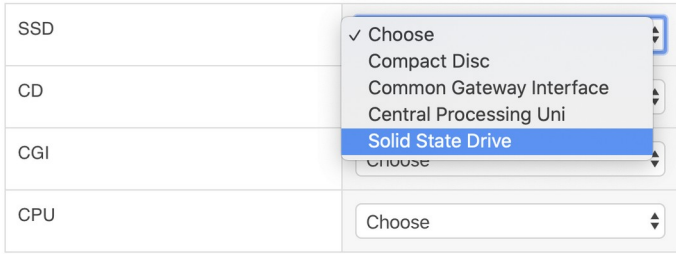
2. Fill in your **Questions** and **Settings** into the correct columns using the below format.

TIP: If you have Questions and Answers in a separate excel file, you can copy columns of Questions and Answers directly into your ClassMarker Import file.

See CSV Instructions Below

Match the following options:

| | |
|-----|-------------------------------------|
| SSD | <input type="text" value="Choose"/> |
| CD | <input type="text" value="Choose"/> |
| CGI | <input type="text" value="Choose"/> |
| CPU | <input type="text" value="Choose"/> |



Columns Titles and Row Values

The first **Row** in your CSV file will always indicate the **Type of Question** you are importing, followed by **Column Titles**.

To allow ClassMarker to understand which **Question Type** is being uploaded:-

| | |
|--|-------------------------|
| Cell A1 always indicates the Question Type. | Question Type: matching |
| Column A will then repeat the Question Type for each Question row | <i>matching</i> |

Key: **Required Columns**, **Optional Columns**

| | A | B | C | D | E | F | G | H | I |
|---|-------------------------|------------------|-------------|---------------------------|----------------|--------------|-------------|------------------|-------------------------|
| 1 | Question Type: matching | Parent Category | Category | Random Matches | Matching Style | Points Style | Grade Style | Correct Feedback | Incorrect Feedback |
| 2 | matching | Computer Science | Terminology | Shuffle Matches Only | drop down | single | Off | Well done | Some matches were incor |
| 3 | matching | Computer Science | Terminology | Shuffle Clues And Matches | multimedia | per match | Off | Well done | Some matches were incor |

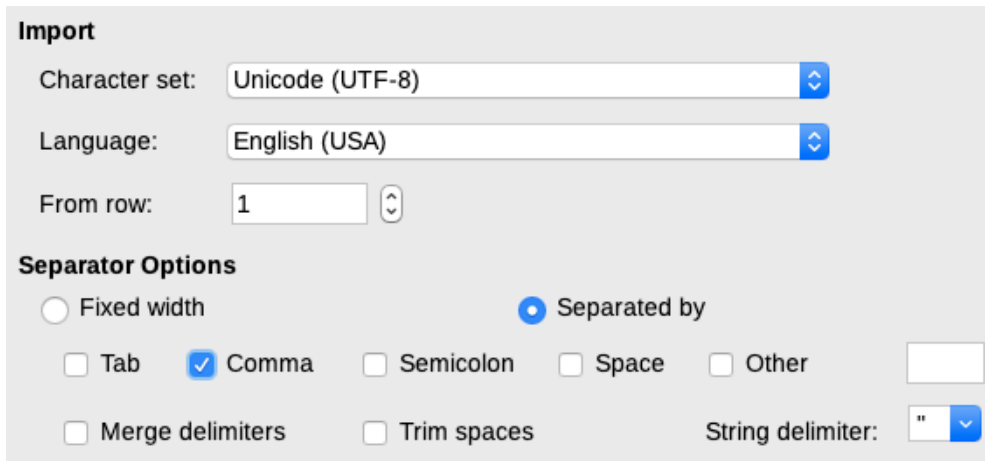
| Column | Column Title | Question Rows Values | Description |
|----------|---|---|--|
| A | Question Type: matching | matching | Always indicates the Question Type. |
| B | Parent Category | Name of your Parent category | Create these in ClassMarker before uploading. |
| C | Category | Name of your Category | Create these in ClassMarker before uploading. |
| D | Random Matches | Shuffle clues only Shuffle matches only Shuffle clues and matches | - Shuffle clues only Shuffle Left side options. - Shuffle matches only Shuffle Right side options. - Shuffle clues and matches Shuffle Left and Ride sides. |
| E | Matching Style | Drop down Multimedia | - Drop down Show a Drop down List on Right side. - Multimedia Can show Images/Video/Audio on Right side. |
| F | Points Style | Single Per match | - Single Single point set for whole Question. - Per Match Points set per match. |
| G | Grade Style Note: Grade Style only applies when: Points Style is set to Single Hint: Set Grade Style to Off when using: Points Style: Per Match | Off Partial with deduction Partial without deduction | - Off Full points for full all correct answers, zero points if an error is made. - Partial with deduction Remove partial points for incorrect answers. - Partial points without deduction Do not remove points for incorrect answers. |
| H | Correct Feedback | Question feedback text | Shown when Answered Correctly. |
| I | Incorrect Feedback | Question feedback text | Shown when Answered Incorrectly. |

| | J | K | L | M | N | O | P | Q | R | S |
|---|--------|------------------------------|--------|-----------------------|------------------|------------------|--------|--------------|---------------------------|------------------|
| 1 | Points | Question | A Clue | A Match | A Positive Score | A Negative Score | B Clue | B Match | B Positive Score | B Negative Score |
| 2 | 10 | Match the following options: | SSD | Solid State Drive | | | CD | Compact Disc | | |
| 3 | 8 | Match the following options: | ECC | Error Correction Code | 1 | | 0 | FAQ | Frequently Asked Question | 1 |

| | | | |
|-----------|------------------|------------------------------|--|
| J | Points | 3 | Numeric point value. Can be to 1 decimal place. |
| K | Question | Match the following options: | Your Question Text |
| L | A Clue | SSD | Left side Match |
| M | A Match | Solid State Drive | Right Side Match |
| N | A Positive Score | 1 | Points awarded if Correct |
| O | A Negative Score | 0 | Points awarded if Incorrect |
| P | B Clue | CD | Left side Match |
| Q | B Match | Compact Disc | Right Side Match |
| R | B Positive Score | 1 | Points awarded if Correct |
| | B Negative Score | -1 | Points awarded if Incorrect |
| ... | ... | ... | Matches C to S |
| CJ | T Clue | | Maximum 20 Matching Options allowed. |
| CK | T Match | | |
| CL | T Positive Score | | |
| CM | T Negative Score | | |
| CN | A Incorrect | Solid Secret Drive | These 5 options are Incorrect Matches that can be added to increase Question Difficulty |
| CO | B Incorrect | Compact Drive | |
| CP | C Incorrect | Internet Relay Conversation | |
| CQ | D Incorrect | Instant Markup | |
| CR | E Incorrect | Plug And Place | |

NB: Leave All Column titles in place, even when no Answer options exist under them.

Saving Import files as CSV / UFT-8 Format



Import

Character set: Unicode (UTF-8)

Language: English (USA)

From row: 1

Separator Options

Fixed width Separated by

Tab Comma Semicolon Space Other

Merge delimiters Trim spaces String delimiter: "

1. Save your file as a .csv file
 1. **Important:** You must insure the **Character Set** Encoding is **UTF-8** (See image above)
 2. Otherwise, Single Quotes, Double Quotes, Dashes and other Characters that are created in Microsoft Documents may not display correctly, due to incorrect Character Set Encoding. For example you may see:
 1. lōm, Instead of l'm OR
 2. l◊m, Instead of l'm
 3. If you see these invalid Characters in your CSV file re save your files in UFT-8 Format, or Upload your Question and Edit Questions in ClassMarker to replace the correct characters.
2. Save with **Comma Separated** Format
3. Save with **Double Quote** String Delimiters

Import your CVS file to ClassMarker.com

1. See instructions on how to upload your CSV Question import files here:
<https://www.classmarker.com/online-testing/manual/#importquestions>